

Phone Information

Condo Extension information

You can direct dial your condo from outside the Resort phone system (i.e... not have to go through the Treetops Operator). Your direct dial number is 989-731-XXXX, where XXXX is your Treetops extension. Your extension is 80 plus your building # and unit # (A=1, B=2, C=3, D=4, E=5, F=6). For example, if your condo is 5B, your direct dial number is 989-731-8052. See below for each unit.

<u>Unit #</u>	<u>Last Name</u>	<u>Extension</u>
1A	Pistons	8011
1B	Thompson	8012
1C	Luther/Trupiano	8013
1D	Sheehan	8014
1E	Beever	8015
2A	Elson-Lance	8021
2B	Montgomery	8022
2C	Wach	8023
2D	James	8024
2E	Overlock	8025
3A	Melling-Krantz	8031
3B	Smith	8032
3C	Burley	8033
3D	Pearsall	8034
3E	Haradean	8035
4A	Costantini	8041
4B	Westerhoff	8042
4C	Demski	8043
5A	Girgenti/James	8051
5B	Schmidt	8052
5C	Thrasher	8053
5D	Byrd	8054
5E	Heidtman Steel	8055
5F	Lewis	8056
7A	Buganski	8071
7B	Valleskey	8072
7C	Ciaramitaro	8073
7D	Byrd	8074
8A	Queen	8081
8B	French	8082
8C	Larson	8083
8D	Kritzman	8084
8E	Waring	8085

Resort Extensions

<u>Location</u>	<u>Extension</u>
Front Desk	0 or 2404
North Pro Shop	2802
Jones Pro Shop	2481
Legends on the Hill	2473
Hunters Grille	2472
Sports Bar	2475
Fazio Half Way house	989-350-5038
Reservations/Advance T-Times	4000

Voicemail (if you are not in rental)

- Dial ***17**, at the prompt, dial your extension number followed by the # sign. You will be prompted to enter your password — The first time you log into your new voice mail there is **no** password — simply **press #**.
- Follow the prompts and record your name.
- Follow the prompts and enter a new password. Passwords must now be a minimum of 3 digits and a maximum of 15 digits. If you forget your password, contact your system administrator.

Recording Your Greeting: *You can pre-record 1 primary greeting and up to 3 alternate greetings. After logging into voice mail:*

- Press **3** (Administer greeting)
- Press **1** (Create/change a greeting)
- Press **1** (Greeting number)
- Record your greeting at the prompt.
- Press **1** (Stops your recording and allows you to edit your greeting.)
- Press **2,3** (Listen to greeting you recorded)
- Press **2,1** (Re-record greeting)
- Press **#** to approve greeting.
- Press **1** to use this greeting for all calls.

Note: Additional greetings can now be recorded.

Activate a Different Greeting

After logging into voice mail:

- Press **3** (Administer greeting)
- Press **3** (Activate greeting)
- Enter desired greeting number.

Retrieve Your Messages

After logging into voice mail:

- Press **2** (Getting messages)
- Press **0** (To listen to message)

Note: While listening to your message you have the following useful options:

- Press **5** (To back up in 4 second increments.)
- Press **3** (To pause the message while you take notes.)
- Press **2,3** (To hear the date and time stamp again.)
- Press **#** (To skip to the next message.)
- Press **1** (To respond to an internal extension's message.)
- Press ***D** (To delete message)